



Transferring within a Corporate Sponsored Nominee (Nominee Service) FORM A

THIS FORM IS FOR USE FOR SHAREHOLDER(S) WHO ARE SOLELY UK CITIZENS.

Any shareholder(s) who are non-UK citizens or hold dual nationalities will require a different form.

Transfer Fee is NIL (as of October 2024), this is subject to change – please check latest Terms and Conditions at www.shareview.co.uk/info/csn

Declaration:

- I/We hereby request transfer within the Nominee Service (as defined in the Nominee Service Terms and Conditions) of the shares detailed in this form out of my/our name(s) to the person(s) named in this form. I/We request Equiniti Financial Services Limited to make such entries in the Nominee Service register as are necessary to give effect to this transfer of beneficial ownership.

HOW TO COMPLETE THIS PART OF THE FORM:

Registered Shareholder(s)

Please complete Steps 1, 2 – A, B, C, D and E

Corporate Bodies

Please complete Steps 1, 2 – A, B, C, D, E and Step 2a

ALL information is required for identification and anti-money laundering purposes {see Guidance Notes}.

ALL shareholders MUST complete this form fully and correctly otherwise the instruction will be returned without being actioned.

Step 1 – Holding details

Company name the shares are held in

Number of shares to be transferred (words)

Number of shares to be transferred (figures)

Existing Shareholder Reference (can be found on your Nominee Service statements or dividend confirmations)

Designation (if any)

Consideration money passing (if applicable)
{see Guidance Notes}

Step 2 – Holder details

Holder 1

A – Your full name (& Capacity if signing as a Corporate Body)

B – Your Signature

C – Date of Birth

D – National Insurance Number
(put an X in the box if not held)

E – Full address including postcode

Holder 2

A – Your full name (& Capacity if signing as a Corporate Body)

B – Your Signature

C – Date of Birth

D – National Insurance Number
(put an X in the box if not held)

E – Full address including postcode

Holder 3

A – Your full name (& Capacity if signing as a Corporate Body)

B – Your Signature

C – Date of Birth

D – National Insurance Number
(put an X in the box if not held)

E – Full address including postcode

Holder 4

A – Your full name (& Capacity if signing as a Corporate Body)

B – Your Signature

C – Date of Birth

D – National Insurance Number
(put an X in the box if not held)

E – Full address including postcode

Step 2a Corporate Bodies – If you are signing on behalf of a corporate body, please also complete the below.

Company Name

Company Number

Legal Entity Identifier (LEI) (if signing as a company, trust or charity) [See Guidance Notes]

NEW OWNER DETAILS MANDATORY

Nominee Service Terms and Conditions: A copy of the Nominee Service Terms and Conditions for the Company you hold shares in is available on www.shareview.co.uk/info/csn. These form the basis on which the Nominee Service provided by Equiniti Financial Services Limited will be provided to you. New owner(s) and their Legal Representative(s) should read these Terms and Conditions carefully before signing this form. A copy of the Nominee Service Terms and Conditions will also be sent to you if you contact Equiniti Financial Services Limited.

Declaration: In signing this form:

- I/We agree that my/our shares will be held by Equiniti Financial Services Limited (Equiniti) in the name of Equiniti Corporate Nominees Limited, or other nominee as stated in the Nominee Service Terms and Conditions, on my/our behalf in accordance with the Nominee Service Terms and Conditions.
- I/We give my/our permission for all dividends and other payments that may from time to time become payable in respect of my/our shares, to be forwarded to the nominated bank account(s) as detailed in Step 4, or to such other branch of the organisation as the bank may request. Compliance with this request will discharge Equiniti Financial Services Limited's liability in respect of such monies.
- I/We apply to join the DRIP or Scrip for each future dividend, paid on the class of shares detailed in Step 1, as detailed in Step 5. I/We appoint Equiniti Financial Services Limited as my/our agent to arrange the purchase of shares in accordance with the Terms and Conditions of the DRIP or allocate shares to me in accordance with the Terms and Conditions of the Scrip.

HOW TO COMPLETE THIS PART OF THE FORM:

Full names of all Shareholder(s)

Please complete Step 3 – A, B, C, D and E

Corporate Bodies

Please complete Steps 3 – A, B, C, D, E and Step 3a

Dividend Instructions

**Please complete Steps 4 and 5 (if applicable)
Please ensure we have your latest bank or building society details**

ALL information is required for identification and anti-money laundering purposes {see Guidance Notes}.

ALL shareholders (and any Legal Representative(s) or Power of Attorney(s)) MUST complete this form fully and correctly otherwise the instruction will be returned without being actioned.**Step 3 – New Holding details**

Existing Shareholder Reference (can be found on your Nominee Service statements or dividend confirmations)

Designation (if any)

New Holder 1

A – Your full name (& Capacity if signing as a Corporate Body)

B – Your Signature

C – Date of Birth

D – National Insurance Number
(put an X in the box if not held)

E – Full address including postcode

New Holder 2

A – Your full name (& Capacity if signing as a Corporate Body)

B – Your Signature

C – Date of Birth

D – National Insurance Number
(put an X in the box if not held)

E – Full address including postcode

New Holder 3

A – Your full name (& Capacity if signing as a Corporate Body)

B – Your Signature

C – Date of Birth

D – National Insurance Number
(put an X in the box if not held)

E – Full address including postcode

New Holder 4	
A – Your full name (& Capacity if signing as a Corporate Body)	
B – Your Signature	
C – Date of Birth	
D – National Insurance Number (put an X in the box if not held)	
E – Full address including postcode	

Step 3a Corporate Bodies – If you are signing on behalf of a corporate body, please also complete the below.	
Company Name	
Company Number	
Legal Entity Identifier (LEI) (if signing as a company, trust or charity) [See Guidance Notes]	

Step 4 – Dividend Instructions – Please ensure we have your latest bank or building society details	
<p>IMPORTANT: Cheque payments for dividends paid on shares held in the Nominee Service are not available for most companies.</p> <p>Details on how you can receive your dividends are contained in the latest Company specific Nominee Service Terms and Conditions available from www.shareview.co.uk/info/csn or by contacting Equiniti Financial Services Limited. Please note these are subject to change.</p> <p>If cheque payments are NOT available now, or in the future, you MUST provide valid bank or building society account details if you have not already done so, otherwise your form WILL be rejected, and your instruction will NOT be processed.</p> <p>If you already hold shares in the Nominee Service and cheque payments are NOT available, you will not receive your cash dividends if you have not provided valid bank or building society account details, and you may be charged a fee for their release. You will not be paid interest on cash dividends.</p> <p>Any instruction to pay to a nominated account will NOT override any instruction to reinvest cash dividend(s) into a Dividend Reinvestment Plan or a Scrip Dividend Scheme.</p> <p>Corporates (if applicable): Completed forms should be returned with an accompanying letter from your bank confirming the bank account provided: a) full name of the account holder; b) account name; and c) the account details as provided on the form.</p>	
GBP payments to a UK Bank or Building Society Account	
Sort Code	
Account Number	
Building society reference or roll number (maximum 18 characters) - if applicable	

Step 5 – Dividend Instructions	
<p>To see if either of these services are available for the Company, please visit www.shareview.co.uk/info/drip. You should read the Terms and Conditions of these services carefully as they form the basis on which services will be provided to you. If you apply this instruction it will override, but not remove, any valid bank mandate provided by you. You must provide valid bank account details in Step 4 to be used in the event an option to invest your cash dividend or receive new shares is not available. If a service is available, you can use your cash dividend to purchase additional shares in the Company at market value (via the Plan) or receive new fully paid up shares in the Company instead of a cash dividend (via a Scrip).</p>	
Place an 'X' in the box if you wish to join the Dividend Reinvestment Plan (Plan) or Scrip Dividend Programme (Scrip)	

Send the completed form to Equiniti Financial Services Limited at the postal address below

- Any incomplete or incorrect forms will be returned without the instruction being processed.
- Please ensure you have provided your bank or building society details.
- Cheque payments for dividends paid on shares held in the Nominee Service are not available for some companies. Please check the Nominee Service Terms and Conditions. Cash distributions may not be released to you if valid bank account details have not been provided and a fee may be charged for their release.

Contacting Equiniti Financial Services Limited

ONLINE	www.shareview.co.uk/info/csn
PHONE	<p>+44 (0) 371 384 2030 (please use the country code when calling from outside the UK) Lines open 8.30am to 5.30pm (UK time), Monday to Friday (excluding public holidays in England and Wales)</p> <p>For deaf and speech impaired customers, we welcome calls via Relay UK. Please see www.relayuk.bt.com for more information.</p>
POST	Corporate Sponsored Nominee Team, Equiniti, Aspect House, Spencer Road, Lancing, West Sussex, BN99 6DA United Kingdom

GUIDANCE NOTES**CONSIDERATION MONEY PASSING**

If a payment is involved in transferring the shares, enter this in the 'Consideration Money Passing' box provided.
If the payment is greater than £1,000 the existing owner(s), or their Legal Representative(s) should contact the Stamp Office by email at stampdutymailbox@hmrc.gov.uk, or by post to, **BT-Stamp Duty, HM Revenue and Customs, BX9 2AS, United Kingdom**.
Please note payment must be paid before the request can be processed.
Please refer to www.gov.uk/guidance/stamp-duty-on-shares for more guidance.

IMPORTANT: NATIONAL INSURANCE NUMBERS/LEGAL ENTITY IDENTIFIERS (MANDATORY)

For regulatory purposes, National Insurance Numbers (if signing as private individuals) or Legal Entity Identifiers (if signing on behalf of a company, trust, charity, etc) of the parties involved (including Legal Representatives as appropriate) must be provided in order to transfer the shares by completing Steps 2/2a and 3/3a as appropriate.

TRANSFERRING INTO AN EXISTING HOLDING

If the shares are being transferred into an existing shareholding, please provide the relevant Shareholder Reference for the holding receiving the shares. This can be found on Nominee Service statements and tax vouchers/dividend confirmations.

CONFIRMING YOUR IDENTITY

In order to comply with UK money laundering regulations, we may need to confirm your identity. To help us do this, we may:

- validate your identity using an external agency, which will keep a record of that search and may share that information with other businesses, and/or
- ask you to supply us with proof of identity.

This could lead to a delay in carrying out an instruction you've given us, or not being able to carry out an instruction at all. In any of these circumstances, we will not be responsible for any resulting loss.